

Mobile Pantry Volunteer

What: The Wood Buffalo Food Bank is currently seeking qualified and interested citizens to volunteer in the running our mobile pantry program (MPP) in the rural areas of the RMWB. This position requires one volunteer anywhere from 1 Thursday a month to 4 Thursdays a month once program is fully operational. Currently this program is only servicing Fort McKay on the 4th Thursday of each month; however, we will be expanding to other rural areas in the near future.

Where: In Regional Municipality of Wood Buffalo

When: 4th Thursday of each month from 8 am till 5 pm – Fort McKay

Who: Individuals

Age Requirement: 18 years of age

Volunteer Requirements:

- Must be able to get to and from Food Bank on own;
- Must be able to volunteer at least 10 hour per month;
- Must have a valid driver's license and provide a copy of 3 year drivers abstract;
- Report to all scheduled shifts and meetings in a punctual and professional manner;
- Notify the ED in advance if unable to attend shift or complete responsibilities;

Dress Code: Business Casual, able to get a bit dirty.

Job Descriptions: This position will accompany one of the WBFB staff out to the rural area and assist them in providing services to our clients in those areas. The food bank leaves for rural locations around 8 am, arriving at the rural distribution point in time to set up and be ready to receive clients by 10:30. Client appointments are 15 minutes apart this volunteer would assist the Food Bank Staff in ensuring the right hamper is provided to the right client, extras and hamper add on's are provided upon request and availability, all supplies and unused hampers are packed back up and returned to food bank. Staff and volunteers will arrive back at food bank by 5 pm.

Requirements:

- Assist in driving to and from rural location;
- Assist in unloading and organizing on site in rural location;
- Assist in client services onsite;
- Assist in loading unclaimed hampers and other supplies;
- Assist in unloading van upon return to food bank.

Experience and Skills:

- Excellent communication and interpersonal skills;
- Customer service skills;
- Able to lift 20 lbs;
- Valid driver's license and clean abstract.